



CARPET RENTAL ORDER FORM

The rates listed below include delivery to booth, usage during the show and removal after the show. Labor to install / remove carpet is included when the carpet is installed on a flat floor surface prior to the exhibit installation. Labor will be charged at the published rates when installing is required for stairs, platforms, risers, meeting rooms, or post exhibit installations. Order in advance and save by **February 7, 2018**. All claims or discrepancies must be settled at the CSS service desk prior to the close of the show. Full payment must accompany all orders. To receive the advance rate prices, your order must be received prior to the first day of move in. All show site orders will be charged the floor rate. All cancellations will be charged 50% after show move in has begun.

STANDARD CARPET

If your carpet requirements exceed 10' x 40' you must order a custom size carpet

QTY.	Description	Advanced Rate	Floor Rate	Total
	10' x 10' Carpet	\$ 126.80	\$ 166.05	
	10' x 20' Carpet	\$ 251.50	\$ 324.65	
	10' x 30' Carpet	\$ 371.90	\$ 464.70	
	10' x 40' Carpet	\$ 481.20	\$ 617.50	

CUSTOM-CUT CARPET

The rate for custom-cut carpet includes installation labor, taping, and wastage incident to cutting carpet for utility connections, around columns, etc. Rates are per square foot with a 100 sq. ft. minimum per order.

Calculate Total Square Footage WIDTH _____ X LENGTH _____ = _____ SQ. FT.				
SQ.FT.	Description	Advanced Rate	Floor Rate	Total
	Carpet / SQ FT	\$ 2.95	\$ 4.15	

PADDING AND VISQUEEN

Carpet padding and Visqueen plastic covering for protection are available on an installed basis to overall dimensions specified. Rates are per square foot with a 100 sq. ft minimum per order.

Calculate Total Square Footage WIDTH _____ X LENGTH _____ = _____ SQ. FT.				
SQ. FT.	Description	Advanced Rate	Floor Rate	Total
	Padding / SQ FT	\$ 0.95	\$ 0.95	
	Poly Covering / SQ FT	\$ 0.65	\$ 0.65	

Please Indicate Carpet Color Choice:

- Red
 Grey
 Burgundy
 Black
 Emerald Green
 Blue
 Charcoal
 Teal
 Tuxedo (Black/Grey Speckled)

Electrical or Utilities under Carpet? Yes No

Company Name:	Booth # :
Phone:	Email:
Signature:	Print Name: